

**State of Wisconsin
Emergency Medical Services Advisory Board**

April 8, 2014

Members in attendance: List with WI EMS Office.

Others attending: List with WI EMS Office.

Call to Order: Meeting called to order

Introductions: Everyone in attendance introduced him or herself.

Public Comment:

Approval of Minutes: August 2014 minutes moved and 2nd, approved. October 2014 minutes moved and 2nd, approved.

Chair Report: Chair introduced new committee member

Comments from Committee Members:

Ad Hoc Committee Report: None

Unfinished Business:

Action Items:

#	ITEM	DISCUSSION	DISPOSITION	PERSON RESPONSIBLE	OTHER COMMITTEE IF CROSSCUTTING ISSUE
1	EMS System Quality and Data report	<ul style="list-style-type: none">• Survey written a year ago. Now high priority. Hope to go out with May monthly reports for each agency to fill out for what they would like to see for data from WARDS.• Migration to NEMESIS 3.0 in progress	<ul style="list-style-type: none">• Motion for board to create an education piece to go out to legislators, services, and media on EMS week. 1st by Carrie Meier, 2nd by Jim		

		<ul style="list-style-type: none"> • Stroke Data – changes added • WI Trac training has been completed. • Public information sharing is now a new priority. Talked about Imagetrend’s banner. Talked about which figures to share for EMS Week. Board will put out a template to services for EMS week and snapshot email of data points to send to legislators, EMS agencies, and media about EMS week. 	Austad. Approved.		
2	EMS Education and Training report	<ul style="list-style-type: none"> • Hot Topics for 2016-2018 – sepsis and resuscitation. Send to PAC or other educators for their input. Typically choose 3 – 4 topics. • EMR flexible refresher concept to put together a refresher and test (practical and written). Want the decision to be made separately for each. Training centers are opposed to flexible refresher concept for EMR level. No one has presented the request for wanting a flexible refresher for EMRs to the EMS Office yet. • Committee ran out of time for other agenda topics 	<ul style="list-style-type: none"> • Board’s position on flexible refresher concept for EMR will be discussed at June meeting • Board would like the EMS Office to take a stance on allowing flexible refresher content with a component at or through a training center for EMRs. Once EMS office is in favor, board will work with training centers to create a flexible refresher component for EMRs. • Board would like update from DHS legal department on the interpretation of the statute on allowing EMRs to have a flexible refresher training component by June working meeting for decision. Have June agenda reflect this topic in Education and Training agenda. • Fred will email the board on the status of the request week of 4/13. 		

			<ul style="list-style-type: none"> • Present training center's position on the topic of EMR flexible refresher at June meeting. Ask them if training centers would like to provide a position to the board for June meeting. 		
3	EMS System Management and Development report	<ul style="list-style-type: none"> • Combined committee until we determine the appropriate number of people to have on the committee. Structure will try to eliminate repeat things. Will assign action items to subcommittees to work on things between the group. • Medicaid Reimbursement subcommittee • Funding Assistance Program subcommittee. Look into oversight process of escrow money that is kept in a service that cannot be used for basic training. • MIH – subcommittee provided brief report. Will leave on agenda for next meeting • Governing vs. advisory – had MN representative present on their structure. Subcommittee formed and will present next meeting • Renewals – Fred provided comparison data from other states. Interest from legislators in expanding renewal period from 2 years to 4 years in WI. Looking into financial impact and pros/cons. Subcommittee will provide research and proposal at next meeting. • Sustainable staffing models – standing agenda item. Subcommittee will contact a researcher and consultant on this topic to present over the phone at a future meeting. • Pre-arrival instructions for PSAPs. Board put together a statement in support of PSAP pre-arrival instructions. Will put on agenda in 			

		<p>June.</p> <ul style="list-style-type: none"> ○ DOJ is not supporting the initiative very strongly. Not making much headway with prearrival instructions. Dana and Paul to develop a survey to send out to PSAPs for a baseline of where they are with prearrival instructions. Home rule and funding issues - we cannot force all PSAPs to provide prearrival instructions. Can only recommend. Hope HCCs will take a regional stance and involve PSAPs and encourage prearrival instructions. ○ Board is considering dropping the topic as it will require legislative action to enforce. ● Background checks – REPLICA is a multi-state initiative to agree to certain standards including FBI background checks. Inviting someone to speak on this topic from REPLICA in June. 			
4	EMS PAC report	<ul style="list-style-type: none"> ● Paramedic Administration list. Will revise the list and focus on what should be taught in lower levels of paramedic training ● Device evaluation. PAC advises services to look into the need for the device and decide if they absolutely need it. ● Request Zofran be added to intermediate level. Indicated length of transport and lack of paramedic intercepts. PAC recommends Zofran be allowed at the intermediate level. ● Use of pre-hospital and facility ventilators. PAC recommended that variable setting ventilators can be used as in the automatic fashion allowed by paramedics. ● Process to get agenda items to PAC. Want a formality for achieving this. PAC wants a presentation and research ready. Want agendas posted further in advance. Agenda items need 	<ul style="list-style-type: none"> ● Movement of information between board and office ● Increasing of scope of practice. Boards need to decide stance of increasing scope of I99. ● Motion made for board to make a recommendation that they oppose the PAC recommendation and not support Zofran being added to the scope of practice of the Intermediate Level because I99's intent is for life saving interventions. 1st by Jerry Biggart, 2nd by Mark Fredrickson. 1 abstained, Approved. 		

		<p>to be communicated between Board, PAC, and EMS Office. Need to consider the entire state in a decision, not just one service or county.</p> <ul style="list-style-type: none"> • Reference lack of research or reference available - ask for State Medical Director page of DHS website. Disclaimer that copyrighted materials cannot be posted. 			
5	EMSC report	<ul style="list-style-type: none"> • Education training – EMSC is developing pilot modules for pediatric emergencies. West Allis service will be the pilot group for it. • Facility recognition update was provided and a decision was made to follow the Illinois model with 3 levels of pediatric ED readiness. Plans to develop WI specific model is to be developed over next 12months. Updates will be provided intermittently to the EMS board. • Pediatric run data was presented. • All the comfort kits were disseminated. No plan for additional comfort kits at this time. • National EMSC day is May 20, 2015, and there are plans to award a Pediatric Champion of the Year. 			
6	STAC & RTAC report	<ul style="list-style-type: none"> • Clarify discussion of level 1 and 2 trauma centers at meeting following advisory board meeting 4/8. 			
7	MIH Sub-Committee	<ul style="list-style-type: none"> • Met with services doing the pilot program. In agreement with credentialing and education. Meeting again in 2 months before board meeting. 			
8	EMS Medical Direction Report	<ul style="list-style-type: none"> • Medical director course online – looking at updating it. Dr. Cady will sit in on interviews for EMS director. • Agenda items: looking at impaired provider program 			
9	WI EMS Office Report	<ul style="list-style-type: none"> • Holding 8 service director courses around the state focusing on the rural areas of the state. 			

		<p>Holding 2 consecutive, 4-hour evening courses for 8-hr continuing ed. credits.</p> <ul style="list-style-type: none"> • Held service director course in Rice Lake in March 2015. Reaching out to new service directors. Looking for chances to reach out to the community and the state is there to help them and be a resource. • Mutual Aid memo clarification should be coming out shortly. • Open meeting trainings with Legal Counsel at a future meeting. • Facilitator available for strategic planning for a future meeting if board is interested. Consider having a facilitator sit in on meetings in the future for constructive criticism. Consider holding a strategic planning meeting in August. • Boards involvement with investigations. Proposal for subcommittee or whole board involved. • Mutual expectations from Board and EMS Office at future meeting. • Request for Application (RFA) for Medical Director is in progress and will be disseminated soon. 			
10	Ebola and Pandemic Planning/Correspondence	<ul style="list-style-type: none"> • The EMS Board received a letter from Karen regarding PSAPs/911 dispatch asking Ebola questions. Dr. Zils to write a letter from the board in the next two weeks summarizing this and send to DPH based on CDC recommendations. 	<ul style="list-style-type: none"> • DPH asks for recommendations to come from the board in email to Jenny or Karen and not only have it posted in the notes. • Motion to send formal response to DHS March 17 memo on the PSAPs using screening questions in WI in two weeks. 1st Dr. Zils, 2nd Mindy. Approved. 		
11	EMT License Renewal	<ul style="list-style-type: none"> • Board expects DHS to approve an extended 			

	Period Duration	<p>renewal license period if come up with a detailed plan.</p> <ul style="list-style-type: none"> • Committee to continue working on this and discussing. • Suggestion to have a representative from National Registry to present what other states are doing. Committee is aware of what other states are doing from National Registry. 			
12	Medical Direction and Credentialing	<ul style="list-style-type: none"> • Issue is not unique to WI. The Physician should make final say who is practicing under them. While removing someone's credentialing does not take the license away, it can affect someone's career. There is currently no due process. Suggest that a provider can appeal, and involve the local medical director, to the board or other physicians for arbitration. The board's decision would not be binding but could have the medical director reconsider the physician's decision if suggested. There is an appeal process for providers' licenses but there is not an appeal process against the physician's decision on a provider losing their local medical credentialing. Could PAC or a subcommittee meet ad-hoc to discuss these cases when they arrive: Could only be advisory, not binding. 	<p>Motion made for PAC to develop a due process for reviewing decisions on local medical directors when there is conflict. 1st Dr Colella, 2nd Carrie Meier. Approved.</p>		
13	MIH	<ul style="list-style-type: none"> • none 			
14	Background Investigations	<ul style="list-style-type: none"> • None 			
15		<ul style="list-style-type: none"> • 			

New Business:

- Appoint Representative & Alternate to Health Care Coalition Advisory Board:
 - Two prospective members approached board. Mindy would like to be alternate, Dr. Colella would like to be the representative. Both representatives would be invited to the HCC board meetings. Appointed.
- Non-Licensed Mutual Aid EMS From Neighboring States
 - Office is working on this.

Correspondence:

Agenda for Next Meeting:

Board Leadership Elections

Next meeting date:

June 2-3, 2015. Great Wolf Lodge, Wisconsin Dells.

August meeting will only be one day. Will be focused on strategic planning.

June board elections for leadership positions. Chair and Vice Chair are up. Vote will occur in June. Proposal that standing committee appointments be done in June. Information will need to be released soon. Suggestion to hold a special 15 minute board meeting for elections at the beginning of the day on Tuesday and then regular board meeting Wednesday. It would require a change to our guidelines. Does it have to go on the agenda? Is it an open meeting? Will be on agenda for June meeting. Motion made that a correspondence be sent to DHS for notification be sent out to EMS providers for a timeline when applications for appointments be sent. 1st by Carrie, 2nd Jim Austad.

Formal recommendations and motions to be sent to DHS. Committee appointments will be made and letter.

Adjournment: Moved by Dr. Collella and 2nd by Mark Frederickson to adjourn; approved. Adjourned at 11: am

Respectfully submitted,

Christy Thatcher-Baguhn